

**Society for Vascular Surgery
2019 Vascular Annual Meeting
Submission Guidelines**

ABSTRACTS

- The Objectives/Methods/Results/Conclusions sections are limited to 400 words **total**.
- Authors are not restricted by the number of abstracts and/or videos submitted. However, no more than 8 authors per submission are allowed.
- Updates and edits to submissions can be made as needed prior to the submission deadline.
- Titles must be in title-case, and may not include author, institutional and/or proprietary names.
- You must identify the following roles during the submission process:
 - Submitting Author - the author who enters the abstract information into the online system. All administrative correspondence regarding the submission will be sent to this individual.
 - Presenting Author - the author who will present the submission during the session.
 - Co-Author - an individual who has contributed data or other information to the submission.
 - Submitting and Presenting Author - the author who will both enter the abstract information into the online system, and present the material during the session.

Graphics

- The maximum file size is 15 MB; JPG files are the only accepted format.
- No more than **two** images may be uploaded. **MULTIPLE PANEL FIGURES ARE NOT ALLOWED** (i.e. a single figure with parts 1A, 1B, 1C).
- Graphics must be cited in the abstract and include a title. Additionally, table columns and/or rows must be labeled in at least 8-point font. Sketches need to be completed by a professional artist.
- Tables or charts may be submitted as images. If the submission is selected for presentation, the original table or chart may be requested by the publisher.
- Images must be the original, unpublished property of the author(s). Written permission must be obtained from the rights-holder to reuse any copyrighted material.
- Resolution should be:
 - 300 DPI for halftone images
 - 500 DPI for combination (image and table) art
 - 1,000 DPI for line art (1,200 DPI if the image contains very fine line weights)

Image resolution must be sufficient prior to submission, as the abstract software will not check this.

Session Types

Authors may submit an **abstract** for any or all of the following program types:

Scientific Session

Abstracts accepted for these sessions will be slotted for either "plenary" (7-minute presentations, with 5 minutes for discussion) or "rapid-paced" (3-minute presentations,

with 2 minutes for discussion); authors will be notified which format has been designated for their abstract(s).

Manuscript submission to the *Journal of Vascular Surgery* is required for all 7-minute lectures.

Vascular and Endovascular Surgery Society (VESS)

Abstracts accepted for this session will be given 7 minutes to present, and 7 minutes for discussion. Submission of a manuscript to the *Journal of Vascular Surgery* is required.

International Forum

Abstracts accepted for this session will be given 6 minutes to present, and 4 minutes for discussion. Abstracts must be current work, but previous presentation at local or regional meetings is acceptable; other domestic or international meetings is not. A discussant will facilitate conversation with the audience for each abstract. If none of the contributing authors is an SVS international member, the International Relations Committee may sponsor an abstract. Submission of a manuscript to the *Journal of Vascular Surgery* is not required.

International Fast Talk

Accepted abstracts will have 3 minutes to present, and 2 minutes for discussion. Abstracts must be current work, but previous presentation at local or regional meetings is acceptable; other domestic or international meetings is not. If none of the contributing authors are an SVS international member, the International Relations Committee may sponsor an abstract. Submission of a manuscript to the *Journal of Vascular Surgery* is not required.

International Young Surgeon Competition

Accepted abstracts will have 5 minutes to present and 2 minutes for discussion. Abstracts must be current work, but previous presentation at local or regional meetings is acceptable; other domestic or international meetings is not. If none of the contributing authors are an SVS international member, the International Relations Committee may sponsor an abstract. Submission of a manuscript to the *Journal of Vascular Surgery* is not required.

Eligible presenters must meet the following criteria: reside outside the U.S. or Canada; be 40 years of age or younger; and agree to attend the Vascular Annual Meeting. The successful presenter will receive a certificate of recognition.

International Poster Competition

Taking place during the International Reception, this is a separate session from the overall VAM Poster Competition. Invited international posters will be grouped by category and placed on poster boards. Poster presentations will be made during the 60-minute reception, of which participation in the entire session is expected by one of the authors. Authors will be given 3 minutes to present, and 2 minutes for discussion. The competition will be judged by selected members of the International Relations Committee.

****For all international sessions, co-authors may be from the United States or Canada, both the presenting and senior authors must reside outside the U.S. or Canada.****

Poster Competition

Posters will be grouped by category and placed on poster boards in the exhibit hall. Poster presentations will be made during a 90-minute session, of which participation in the entire session is mandatory by one of the authors. The presenting author will be given 3 minutes to present, and 2 minutes for discussion; the presenting author will be judged by his/her peers and a group moderator. One winner from each category will present their poster as a PowerPoint during the "Championship Round". Winners will be selected for first-, second- and third-place cash prizes. *Basic research abstracts are only eligible to be accepted for this session; see below for additional information.* Submission of a manuscript to the *Journal of Vascular Surgery* is not required. ****This program type is separate from the International Poster Competition.****

Interactive Poster

Taking place during the Welcome Reception on the exhibit hall floor, Interactive Poster presenters interact with attendees, discussing their work and answering questions. While there is no formal poster presentation, at least one author is expected to be present for the duration of the 90-minute session. Manuscripts may be submitted to the *Journal of Vascular Surgery*, but submission itself is not required.

Basic Research

Submission of abstracts describing basic science research or early translational research (under the topic "Basic Research") will only be considered for the Poster Competition. Investigators are encouraged to consider submission to the SVS Vascular Research Initiatives Conference (VRIC), which focuses on state-of-the-art basic and translational vascular science. Presentation at the VRIC does **not** preclude presentation at the Vascular Annual Meeting. All submissions to this category will be evaluated by members of the SVS Research & Education Committee, and can be presented at both meetings. Submission of a manuscript to the *Journal of Vascular Surgery* is not required.

VIDEOS

Authors may submit a **video** for the following two program types:

Scientific Session and/or "How I Do It"

Videos accepted for these sessions will be given 5 minutes to present, and 5 minutes for discussion. A single author or group may submit up to four videos, but if accepted, only two would be selected. Videos presented at other meetings will – in general – not be considered.

Videos showcasing a novel/unique approach, or a core vascular surgical procedure, are the cornerstones of this type of submission. Topics of interest include:

- Dialysis access
- Venous interventions
- Surgical bypass procedures
- Endovascular approaches to critical limb ischemia

- Vascular trauma
- Renal and mesenteric interventions

Overall

- Videos should be high-quality and modern, and provide a fair and balanced presentation of the content.
- Videos must not have visible or audio information that would allow identification of the authors or their institution, including its title sequence. If accepted, the title sequence should be altered to include authors and their institution(s) for presentation at VAM.
- Due to HIPAA requirements, no patient-identifying information visible or audible in the video.
- Videos must include narration for purposes of selection; however, if accepted, they will have to be silent (with live narration provided by the lead author during the session).
- Manuscript submission to the *Journal of Vascular Surgery* is not required.

Technical

- File formats of .mp4, .mov and .mpg with a 250 MB limit are accepted.
- When recording, shoot in 720p and utilize a smartphone - versus a standalone camera - as the phone will optimize for file size and compatibility.
- Do not password-protect videos.