

About the Society for Vascular Surgery

The Society for Vascular Surgery advances the care and knowledge of vascular disease, which affects the veins and arteries of the body, to improve lives everywhere. It counts more than 6,400 medical professionals worldwide as members, including surgeons, physicians and nurses. For more information about vascular health and the society, please visit www.vascular.org.

The Society for Vascular Surgery is an Equal Opportunity Employer.

Date posted: 4/21/2026

AMS Manager

Summary

SVS is seeking an AMS Manager to serve in a hands-on, strategic role responsible for managing and optimizing the Association Management System. This individual will act as the primary administrator and technical lead for the platform, supporting data management, reporting, system integrations, and process improvements across the organization.

The position requires hands-on experience with an AMS (e.g., Association Anywhere, Nimble, NetForum, iMIS, Personify, Aptify, etc.), strong SQL expertise, and a deep understanding of membership and e-commerce workflows. This role is central to enhancing operations, member services, and data-driven decision-making capabilities.

What you'll own

- Proven ability to lead and manage integrations between AMS platforms and third-party systems such as websites, LMS platforms, finance tools, and email marketing systems, using APIs and middleware. Experience includes troubleshooting sync issues, mapping data fields, documenting workflows, and collaborating with both internal stakeholders and external vendors to ensure accurate and efficient data exchange.
- Serve as the primary administrator and technical owner of the SVS's CRM/AMS
- Manage system configuration, user roles, workflows, and data architecture to support business needs.
- Collaborate with membership, finance, education, and marketing teams to optimize processes like member onboarding, renewals, event registrations, purchases, and donations.
- Lead and support data migration, cleanup, integration, and warehousing projects across platforms.
- Design and run complex SQL queries to extract, analyze, and validate data for internal stakeholders.
- Coordinate and manage relationships with multiple external vendors, including web development partners and integration service providers. This includes issue resolution, contract monitoring, and ensuring timely delivery of services.
- Develop and maintain custom reports and dashboards to support business intelligence and operational tracking.
- Troubleshoot system issues and coordinate with third-party vendors as needed.
- Participate in CRM and AMS-related strategic projects, including future upgrades, integrations, and platform enhancements.
- Train internal users, develop SOPs and documentation, and ensure system compliance with internal policies and data security best practices.
- Other duties as assigned.

Job Posting

What you'll bring to the job

- 5+ years of experience working with AMS platforms (e.g., Association Anywhere, Nimble, NetForum, iMIS, Aptify, Personify, Aptify, etc.).
- Strong proficiency in SQL, with ability to write advanced queries, joins, stored procedures, and reports.
- Deep understanding of membership and e-commerce functionality within an AMS.
- Experience managing system integrations with websites, learning management systems (LMS), finance tools, or email marketing platforms using APIs and middleware solutions to ensure seamless data flow and functionality.
- Strong problem-solving, project management, troubleshooting, and documentation skills.
- Excellent communication and ability to collaborate cross-functionally with both technical and non-technical teams.

Preferred

- Experience with Association Anywhere or Nimble AMS system architecture and workflows, including custom fields, modules, and security settings.
- Knowledge of APIs and data integration techniques (REST, SOAP, SAML).
- Familiarity with data visualization tools (e.g., Power BI, Tableau, Business Objects).
- Prior experience in a medical or scientific society, or membership-based nonprofit organization.

Your commitment

- **Respect:** We choose to do the right thing; for our members, for our colleagues, and for ourselves. Sharing our collective differences, talents, life experiences and self-expressions is encouraged. Treating others how they wish to be treated and receiving the same in return creates an environment where trust lives, confidence grows, and great things happen.
- **Innovation:** We have the courage to find new ways to provide value to our members, constituents, and colleagues. We challenge the status quo, consider new ideas, and are never complacent with success. We embrace a continuous learning environment and prepare for an environment of change to ensure we remain relevant.
- **Collaboration & Teamwork:** We are intentional in our ability to consider different points of view and to work effectively with others to support a shared purpose. We address conflict directly and constructively and help to manage/resolve it in a way that strengthens overall team cohesiveness and future effectiveness.
- **Excellence:** Our members rely on us to provide the resources and support they need to deliver the highest level of care to their patients. We are grateful for their trust and are dedicated to delivering excellence by meeting or exceeding expectations. We set a high bar and don't rest on our accomplishments but build on them to be the best.

Physical Requirements & Environment

Typical office setting with routine sitting and occasional standing. Routine use of basic office equipment and computer. Occasional lifting is required to move and store office supplies. Occasional evening and/or weekend work may be required based on business needs. This is a remote position. Routine teleworking is available.

Travel Requirements

This position may require minimal occasional travel, including attendance at SVS's annual Vascular Annual Meeting (VAM) and other in-person events as needed to support AMS-related logistics and staff coordination.

Job Posting

Our commitment

SVS offers a comprehensive and competitive recognition and reward program. We believe in professional staff development. We know that our investment in employee growth provides even greater potential for them to contribute to our organization, each other, and the community at large. Target hiring range: \$90,000 - \$110,000, based on qualifications and experience. Benefits include but are not limited to medical, dental, vision, short/long-term disability, life insurance, paid time off, 401(k).

To Apply:

Please submit your resume to HRResumes@vascularsociety.org. We will continue to accept applications until the position is filled. Candidates must have valid U.S. work authorization at the time of application; visa sponsorship is not available for this role.