

**Society for Vascular Surgery  
2024 Vascular Annual Meeting  
Submission Guidelines**

**Pre-recorded Videos are Not Required**

For the 2024 VAM, presenting authors will not be required to submit a pre-recorded video of their lecture(s).

**In-person Presentation of Any Accepted Abstract is Required**

All presenting authors should be at the meeting, in-person, to present their work. Use of Zoom or any other streaming platform will not be available for a virtual lecture.

**Maintenance of Certification (MOC) Self-Assessment Questions are Required**

All submitting authors will need to provide one (1) self-assessment question at the time of abstract submission. (This does not apply to video submissions.) Guidelines on how to write a proper question will be made available via the submission portal, online at [vascular.org](http://vascular.org) and through various SVS communication channels.

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**ABSTRACTS**

- The Objectives/Methods/Results/Conclusions sections are limited to 400 words **total**.
- Authors are not restricted by the number of abstracts and/or videos submitted. However, no more than **15** authors per submission are allowed. Ensure **ALL** authors are included at the time of submission.
- Abstract submissions must be entered in the English language.
- Updates and edits to submissions can be made as needed prior to the submission deadline.
- Titles may not include author, institutional and/or proprietary names.
- You **must** identify the following roles during the submission process:
  - Submitting Author - the author who enters the abstract information into the online system. All administrative correspondence regarding the submission will be sent to this individual.
  - Presenting Author - the author who will present the submission on-site during the session.
  - Submitting and Presenting Author - the author who will both enter the abstract information into the online system and present the material on-site during the session.
  - Co-Author - an individual who has contributed data or other information to the submission.
  - Senior Author - the author with the highest rank associated with the submission.

**Graphics**

- Tables must be:
  - Editable, and submitted as a Word document.
  - Numbered with Roman numerals and have a title.
  - Cited in the text of the abstract in the following format: (Table I).
- Figures must be:
  - Sharp, and all text is to be legible (when the image is sized to 3" wide).
  - Numbered, and accompanied by an editable legend.

Chicago, IL • June 19-22

- Cited in the text of the abstract in the following format: (Fig 1).
- JPG is the only accepted format for figures. Maximum file size is 15 MB.
  
- Miscellaneous
  - No more than **two** images may be uploaded. **MULTIPLE PANEL FIGURES ARE NOT ALLOWED** (i.e., a single figure with parts 1A, 1B, 1C).
  - Images must be the original, unpublished property of the author(s). Written permission must be obtained from the rights-holder to reuse any copyrighted material. Resolution should be 300 DPI at 3" wide or larger.

### Session Types

Authors may submit an **abstract** for any or all the following program types:

#### Plenary

Abstracts accepted for these sessions will be slotted for either "full-length" (6-minute presentations, with 5 minutes for discussion) or "rapid-paced" (3-minute presentations, with 4 minutes for discussion); authors will be notified which format has been designated for their abstract(s). Manuscript submission to the *Journal of Vascular Surgery* is required for both types of lectures.

#### Vascular and Endovascular Surgery Society (VESS)

Abstracts accepted for this session will be given 7 minutes to present, with 2-3 minutes for discussion (dependent upon whether a discussant has been assigned to a paper). Submission of a manuscript to the *Journal of Vascular Surgery* is required.

#### International Forum

Abstracts accepted for this session will be given 6 minutes to present, and 4 minutes for discussion. Abstracts must be current work, but previous presentation at local or regional meetings is acceptable; other domestic or international meetings is not. If none of the contributing authors is an SVS international member, the International Relations Committee may sponsor an abstract. Submission of a manuscript to the *Journal of Vascular Surgery* is not required.

#### International Fast Talk

Accepted abstracts will have 3 minutes to present, and 2 minutes for discussion. Abstracts must be current work, but previous presentation at local or regional meetings is acceptable; other domestic or international meetings is not. If none of the contributing authors are an SVS international member, the International Relations Committee may sponsor an abstract. Submission of a manuscript to the *Journal of Vascular Surgery* is not required.

#### International Young Surgeon Competition

Accepted abstracts will have 4 minutes to present and 2 minutes for discussion. Abstracts must be current work, but previous presentation at local or regional meetings is acceptable; other domestic or international meetings is not. If none of the contributing authors are an SVS international member, the International Relations Committee may sponsor an abstract. Submission of a manuscript to the *Journal of Vascular Surgery* is not required.

Chicago, IL • June 19-22

Eligible presenters must meet the following criteria: reside outside the U.S. or Canada; be 40 years of age or younger; and agree to attend the Vascular Annual Meeting. The successful presenter will receive a certificate of recognition.

### **International Poster Competition**

Separate from the Poster Competition, posters selected for this program type will be grouped by category and placed on poster boards in the exhibit hall. Authors will be given 3 minutes to present, and 2 minutes for discussion. The competition will be judged by select members of the International Relations Committee. Participation in the entire session is expected by one of the authors.

**\*\*For all international sessions, co-authors may be from the United States or Canada; however, both the presenting and senior authors must reside outside the U.S. or Canada.\*\***

### **Poster Competition**

Posters will be grouped by category and placed on poster boards in the exhibit hall. Poster presentations will be made during a 90-minute session, of which participation in the entire session is mandatory by one of the authors. The presenting author will be given 3 minutes to present, and 2 minutes for discussion; the presenting author will be judged by his/her peers and a group moderator. One winner from each category will present their poster as a PowerPoint during the “Championship Round”. Winners will be selected for first-, second- and third-place monetary prizes. *Basic research abstracts are only eligible to be accepted for this session; see below for additional information.* Submission of a manuscript to the *Journal of Vascular Surgery* is not required. **\*\*This program type is separate from the International Poster Competition.\*\***

### **Interactive Poster**

Taking place during the Welcome Reception on the exhibit hall floor, Interactive Poster presenters interact with attendees, discussing their work and answering questions. While there is no formal presentation, at least one author is expected to be present for the duration of the 90-minute event. Manuscripts may be submitted to the *Journal of Vascular Surgery*, but submission itself is not required.

### **Basic Research**

Submission of abstracts describing basic science research or early translational research (under the topic “Basic Science”) will only be considered for the Poster Competition. Investigators are encouraged to consider submission to the SVS Vascular Research Initiatives Conference (VRIC), which focuses on state-of-the-art basic and translational vascular science. Presentation at the VRIC does **not** preclude presentation at the Vascular Annual Meeting. All submissions to this category will be evaluated by the Basic & Translational Research Committee chair and can be presented at both meetings. Submission of a manuscript to the *Journal of Vascular Surgery* is not required.

Chicago, IL • June 19-22

**VIDEOS**

Authors may submit a **video** for the following two program types:

**Plenary and/or “How I Do It”**

Videos accepted for these sessions will be given 5 minutes to present, and 5 minutes for discussion. A single author or group may submit up to four videos, but if accepted, a maximum of two would be selected. Videos presented at other meetings will, in general, not be considered.

Videos showcasing a novel/unique approach, or a core vascular surgical procedure, are the cornerstones of this type of submission. Current topics of interest include:

- Lower extremity revascularization (including surgical bypasses)
- Open and endovascular renal and mesenteric procedures
- Thoracic outlet syndrome
- Open and endovascular carotid interventions
- Open and endovascular venous interventions
- Dialysis access
- Aortic arch, thoracic and abdominal aortic procedures
- Management of adverse events

*Overall*

- Videos should be high-quality, up-to-date and provide a fair and balanced presentation of the content.
- Videos must not have visible or audio information that would allow identification of the authors or their institution, including its title sequence. If accepted, the title sequence should be altered to include authors and their institution(s) for presentation at VAM.
- Due to HIPAA requirements, no patient-identifying information should be visible or audible in the video.
- Videos must include narration for purposes of selection; however, if accepted, the presenting author will have the opportunity to provide live narration during the lecture.
- Submission to the learning management system or *Journal of Vascular Surgery* is suggested.
- Video submissions must be entered in the English language.

*Technical*

- An MP4 is the only file format accepted, with a 250 MB size limit.
- Do not password-protect videos.