

How can I opt-in to Auto-Renewals?

There are three ways to opt-in to Auto-Renewals.

1. [Create a New Saved Payment Account here.](#)

1. Add a New Saved Account - Create a New Saved Account with the Credit Card option

My Account

My Profile Directory Invoices Communication Prefs Saved Payment Accounts


Saved Payment Accounts

Add New Saved Account

Create a new saved account:

Credit Card

e-Check

I'm not a robot  reCAPTCHA
Privacy + Terms

NEXT

2. When prompted, enter your credit card payment information

Payment Information

Account Nickname

Name On Card

Card Number

Expiration Date

Month Year CVV

Select Select

Street Address

Zip Code Country

Select Country

CANCEL SUBMIT

3. On the following screen, scroll to the bottom under 'Authorizations' and check the box for 'Automatic payment for Membership.'

Authorization

Automatic payment for Membership

Automatic payment for Contributions

Automatic payment for Publications

Display at checkout (as payment option)

SUBMIT

4. Enter a date in the 'Membership Use Until Date' box to grant use permissions through that date.

The screenshot shows a form titled "Authorization" with the following options and fields:

- Automatic payment for Membership
- Membership Use Until Date:
- Automatic payment for Contributions
- Automatic payment for Publications
- Display at checkout (as payment option)

A red-bordered "SUBMIT" button is located at the bottom right of the form.

5. Submit

2. [Manage your Existing Saved Payment Accounts here.](#)

1. Select 'Update' underneath the saved account you would like to opt-in with.

The screenshot shows a form titled "Manage Saved Accounts" with the following details:

- Account Nickname: EmilyCorporate
- Payment Type: Visa/Mastercard
- Card Holder: Emily Milkes
- Card Number: XXXXXXXXXXXX3342
- Expire Date: 10/2025
- Address Line 1: 9400 W Higgins Rd,
Ste 315
- Postal Code: 60018
- Country: United States

At the bottom of the form are two red-bordered buttons: "UPDATE" and "DELETE".

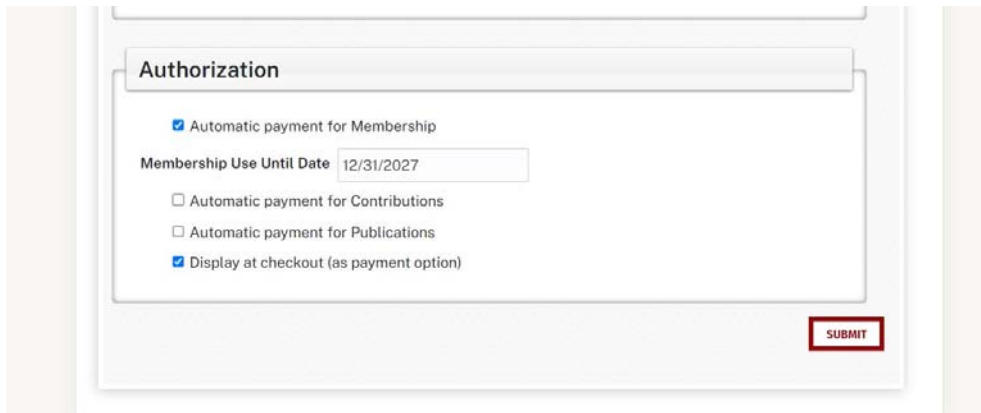
2. On the following screen, scroll to the bottom under 'Authorizations' and check the box for 'Automatic payment for Membership.'

The screenshot shows the "Authorization" form with the following options and fields:

- Automatic payment for Membership
- Automatic payment for Contributions
- Automatic payment for Publications
- Display at checkout (as payment option)

A red-bordered "SUBMIT" button is located at the bottom right of the form.

3. Enter a date in the 'Membership Use Until Date' box to grant use permissions through that date.



Authorization

Automatic payment for Membership

Membership Use Until Date

Automatic payment for Contributions

Automatic payment for Publications

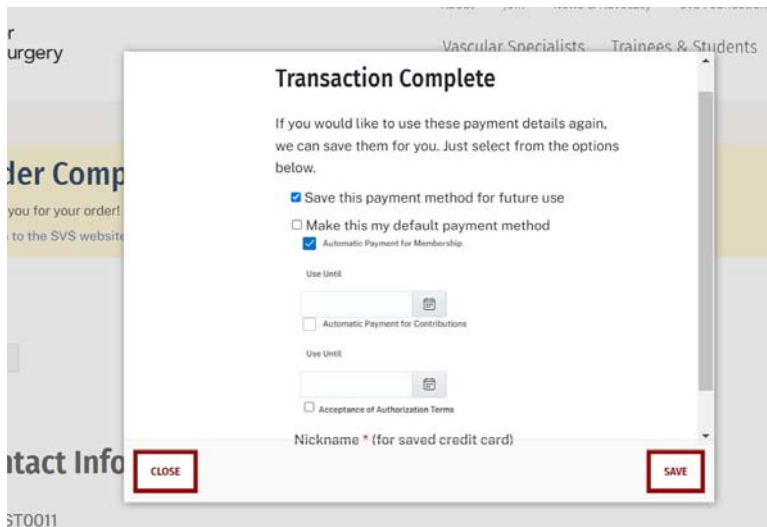
Display at checkout (as payment option)

SUBMIT

4. Submit

3. [Pay Your Current Outstanding Dues here.](#)

1. After paying your current outstanding dues with a credit card, you will receive a prompt to save your payment details.
2. Check the "Save this payment method for future use" and "Automatic Payment for Membership" boxes to opt-in to autorenewals for your next renewal.



Transaction Complete

If you would like to use these payment details again, we can save them for you. Just select from the options below.

Save this payment method for future use

Make this my default payment method

Automatic Payment for Membership

Use Until

Automatic Payment for Contributions

Use Until

Acceptance of Authorization Terms

Nickname * (for saved credit card)

CLOSE **SAVE**