Vascular Surgery Program Director

Teacher/Educator

Mentor
Advocate
Psychiatrist
Marriage Counselor

Life Coach
Conscience
"Agent"
Friend

(Refer to ACGME Program Requirements for GME in Vascular Surgery)

• Single PD w/authority and accountability for operation of program
• Terms of appointment = length of program + one year (min 3 or 6 years)
• Oversee education; ensure compliance; provide verification; monitor trainees;
  comply w/ACGME-Institutional policies
• Devote >50% of time to program management/administration

Calendar of Events

- June/July
  • Vascular Surgery CE application deadline (7/1/19)
  • House Officer Orientation/Onboarding  (GME)
  • Data collection/formulate APE
- August
  • Data Collection/PEC for Annual Program Evaluation
- September
  • 0+5 Interview Season opens (apps available 9/15, ERAS)
  • Vascular QE (9/16/2019)
  • Annual Program Update (ACGME – 9/24/2019)
- October
- November
  • CCC/Milestones
- December
  • Semi-annual Evaluations
  • 5+2 Interviews Season opens (apps available 12/1, ERAS)
- January
  • 0+5 Interviews
Calendar of Events

- February
  • 0+5 Rank List Deadline (2/20/2019)
  • 5+2 Interviews
  • ACGME survey circulated (2/11-3/14/2019)

- March
  • 5+2 Interviews
  • VSITE (3/2/2019)
  • 0+5 Match Day (3/15/2019)
  • AAMC/VSAS Site Open (visiting students)
  • Graduation planning

- April
  • Build rotation schedules*

- May
  • CCC/Milestones
  • 5+2 Rank List Deadline (5/1/2019)
  • 5+2 Match Day (5/15/2019)
  • Vascular Surgery CE (5/20/2019)

- June
  • SAEU/Exit Interviews
  • Graduation

Consider Recurring Events

- Monthly Program Evaluation Committee Meetings
- ACGME/GME/Program policy updates
- Duty Hours
- Service evaluations

- Monthly ‘Chief Meeting’
- Monthly Resident Evaluations
- Monthly PD Meetings (GME)
- Annual CLER Site Visit

- Misc: Social Events, VSIG